

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - September 14, 2023**

CALL TO ORDER. Alderman Bob Donovan called the meeting to order at 6:00 p.m. and all stood for the pledge of allegiance.

ROLL CALL. A roll call by City Treasurer Sue Schweiss showed the following members present:

Alderman Eric Bennett
Alderman Joe Steiger
Alderman Mike Raney

Alderman Bob Donovan
Alderman Jeff Eydmann
Alderman Joe Prince

Absent: Alderwoman Kristi Cleghorn

APPROVAL OF AGENDA. A motion by Alderman Mike Raney, second by Alderman Jeff Eydmann to approve the agenda as presented. Motion carried 7-0-1 with Alderwoman Kristi Cleghorn absent.

APPOINTMENT, ADVICE & CONSENT OF APPOINTMENT OF WARD 1 ALDERMAN VACANCY. A motion by Alderman Steiger, second by Alderman Raney to provide consent of the appointment of Patrick Fahey, Alderman Ward 1 to finish out the remaining term of Alderman Gary Smith. Motion carried 6-1 with Alderwoman Cleghorn absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See attached report)

STAFF REPORTS.

Kenny Steiger - Fire Chief (see attached report)

Happy Welch - Tourism Report (see attached report)

COMMITTEE REPORTS. None

PUBLIC COMMENTS. None

CONSENT AGENDA.

- Minutes - Board of Aldermen - Regular Meeting - August 24, 2023
- Minutes - Board of Aldermen - Work Session - August 24, 2023
- **RESOLUTION 2023-66.** A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE PURCHASE OF A 2019 CHEVY SUBURBAN IN AN AMOUNT NOT TO EXCEED \$40,642.00.

A motion by Alderman Joe Prince, second by Alderman Jeff Eydmann to approve the consent agenda as presented. Motion carried 7-0-1 with Alderwoman Kristi Cleghorn absent.

OLD BUSINESS.

BILL NO. 4580. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION EASEMENT FOR UPGRADING PEDESTRIAN FACILITIES ALONG ROUTE M. 2nd READING. A motion by Alderman Bennett, second by Alderman Steiger, Bill No. 4580 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried 7-0-1 with Alderwoman Kristi Cleghorn absent. Thereupon Bill No. 4580 was declared Ordinance No. 4502 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4582. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COUNTY 911 TAX EMERGENCY SERVICES BOARD FOR THE COUNTY TO PROVIDE 911 DISPATCHING SERVICES FOR THE CALENDAR YEAR 2023. 1st & 2nd READING. A motion by Alderman Eric Bennett, second by Alderman Joe Steiger Bill No. 4582 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderwoman Kristi Cleghorn

absent. A motion by Alderman Mike Raney, second by Alderman Jeff Eydmann to proceed with the second and final reading of Bill No. 4582. Motion carried 7-0-1 with Alderwoman Kristi Cleghorn absent. A motion by Alderman Mike Raney, second by Alderman Eric Bennett, Bill No. 4582 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Patrick Fahey, Alderman Eric Bennett, Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried with a 7-0-1 vote with Alderwoman Kristi Cleghorn absent. Thereupon Bill No. 4582 was declared Ordinance No. 4503 signed by the Mayor and attested by the City Clerk.

BILL NO. 4583. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2023 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 1ST READING. A motion by Alderman Eric Bennett, second by Alderman Joe Steiger Bill No. 4583 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderwoman Kristi Cleghorn absent.

BILL NO. 4584. AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010. 1ST READING. A motion by Alderman Joe Prince, second by Alderman Jeff Eydmann Bill No. 4584 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderwoman Kristi Cleghorn absent.

BILL NO. 4585. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2024 AND APPROVING AN EFFECTIVE DATE. 1ST READING. A motion by Alderman Joe Steiger, second by Alderman Joe Prince Bill No. 4585 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderwoman Kristi Cleghorn absent.

OTHER BUSINESS. None

MAYOR/BOARD OF ALDERMEN COMMUNICATION. Alderman Joe Steiger stated that the Tourism Commission is going to present a county wide bed tax to the County of Ste. Genevieve. Alderman Bob Donovan mentioned a recent issue with a resident's sewer lateral.

Steve Wilson with Alliance stated that they are the property owner's responsibility. If the property owner does not repair the street the city will take care of it and bill the owner.

ADJOURNMENT. With no further business Alderman Bob Donovan adjourned the meeting at 6:35 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Sue Schweiss".

Sue Schweiss
City Treasurer

CITY ADMINISTRATOR REPORT

September 14, 2023 UPDATE

1. Street paving is underway and we have had to make some adjustments and delays because of issues that Jokerst has uncovered on some of the streets. We had to add some gravel to the driveways off Weiler because the road elevation increased. Also, Jokerst says their milling machine is for asphalt only and they can't mill the western portion of Linn Dr. past Audubon due to concrete being used to patch the street (not asphalt) and we want this milled so the asphalt isn't above the concrete sidewalk. This expense can be absorbed into the FY2024 street budget.
2. We've looked at 3 different texting vendors and will have a recommendation at the next meeting for approval.
3. Small victories: We will receive a refund of \$1,558.00 of premium savings between the estimated/surcharge premium we paid and the audited amount from Missouri Employers Mutual. That is the right direction for our work comp.
4. Demolition continues at city hall with the ceilings now removed most of the partition walls that were to be removed completed.
5. The mayor and I are part of an Eclipse 2024 committee, with the Chamber, local businesses, the County, and others, putting together activities for Sunday, April 7 and Monday, April 8 when the total eclipse occurs at 1:58p. Last time the city provided insurance coverage for parking lot owners, transportation, and event locations. Does the board wish to do that again? This is an opportunity to bring in travelers far and wide to come for the weekend.

Tourism Report 9/14/2023

Visitor counts are down 6% for August compared to 2022 but up 4.5% compared to 2021. Jour de Fete saw a crowd of around 13,000 out to enjoy the food, games, duck races, music, and such. Next up is Oktoberfest this Saturday and Sunday, with a Volkswagen parade Saturday morning to kick it off, while the History Conference is Saturday at the Community Center.

We will be advertising in the magazine Food and Travel this fall. This expenditure was approved by the TTC/TAC that will include shots of Ste. Gen. and information about the historic buildings, wineries, and restaurants.

We will start the second round of interviews next week in our search for a new tourism marketing director. I am narrowing our finalist down from the resume's that have come in since the end of August. We have some good candidates and could have some hired by the first week of October.

We are working with Perryville on a 3 day bus tour program that highlights our historic buildings and the wineries. We are advertising through Premier Travel Media and have submitted all of our information for them to publish.

Facebook likes have increased by 600 to 5400 since August of 2022. Instagram followers are about the same around 900. Our website is showing better ratings from Google with all of the changes made to improve it by JRudny with fewer broken links, bad pages, and more visitors with 5.5k clicks in 28 days to the website.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
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Monthly Operations Report

Date: August, 2023

Calls for Assistance:

- SGFD responded to **33** emergency calls in **August**
- Total for this year is **186** calls, **up 26** calls from last year

Staffing:

- SGFD roster is down **5**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if Interested

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was Hazardous Materials Transportation, Identification and On Scene Operations**
- **Preplan Training was Riverview Manor.**
- **Propane Emergencies Class @ Bloomsdale – We had 2 attend.**

Meetings Attended

Bi County Chiefs Meeting – **Attended**
City Council Budget Meeting – **Attended**
Ozark Fire Assoc. Meeting - **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

Apparatus & Equipment Maintenance:

- **Working on our annual oil change and lubes for the fleet.**
- Suburban insurance details have been worked out and it is supposed to be picked up soon. **It has been taken away and we have received the check for the truck. I have a request to purchase a replacement Suburban and a request to allow insurance funds to offset the cost incurred for replacement and installation of lights, decals and radio.**
- **We had our annual pump testing done on the trucks with pumps. All trucks passed with no complications. As a note – we had our annual testing on the pumps, ladders, ladder truck, scbas, breathing air compressor and air masks. We had no complications on any of our annual certifications. Congrats to our maintenance staff.**

Fire Radio

- St Francis County 911 radio survey – Radio improvements project moving forward with 2025 anticipated completion.
- **Have been informed they are working on acquiring ground for the needed new antennas and starting to work on antenna specks.**

Grants

2022 DPS Grant application

I have applied for a \$43,000 no match grant for radio replacement

I received notification that the grant request for \$43,000 for radio equipment was fully funded. The State has given permission to order the radios. Radios have been ordered.

Checked on the progress last week. The antennas and wiring are in but unsure when the radios will arrive. The best answer I could get was it won't be until at least October.

2023 DPS Grant

Received notification that the grant program will open soon. I intend to apply again to try to get some of our handheld radios upgraded. This will be a no matching funds grant, the same as the last 2 DPS grants. Grant has been submitted for approximately \$72,000.

Grant has been approved. Waiting for permission from the state to order.

ARP Grant

There is a maximum of \$20,000 and our match will be 50% of the amount requested. I am asking permission to proceed with the grant request with the amount not to exceed \$20,000 with a required match not to exceed \$10,000. The required match funding will be available from our rural fire fund. The turnout gear came in \$1,384.78 under budget. I have made an award adjustment request to the grant program to use that money to increase the number of helmets that we can purchase as long as we don't exceed the total amount of our awarded grant. **Received permission to purchase 28 helmets for this grant. Helmets should be in second or third week of November.**

2023 Missouri Department of Conservation Grant

Received the paperwork to start the application for the grant. Grant will be due in by October 20th. I will bring to board on my next appearance with the completed grant so I can provide costs incurred and get permission to submit. This is a 50% match grant.

County Firefighters Assn.:

- **Propane Emergencies Class was held on September 9th. We had 2 attend.**

Local & State Mutual Aid:

- Nothing to report

Misc.

- **Participated in “Donuts with Adults” @ the Library**
- **Moved a truck and manpower to Perryville to cover their station for a department funeral.**
- **We received some appreciation and recognition from KSDK TV News Channel 5 on their Facebook page for a “Dog Rescue” we did.**

- **I would like the board to consider any street closures that require more than a 1 block closure and allows portable “tents” in the street be required to do the following.**
 - 1) **Tents only allowed on one side of the street**
 - 2) **Tents must leave at least one full lane passable**
 - 3) **Tents not to be placed in front of fire hydrants**

PD and EMS can walk into a 911 response. If we have a fire in a closed area, we need the trucks in front of the building so our hoses can reach the fire.

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

Installed